

ENCINO PARK HOMEOWNERS ASSOCIATION

SWIMMING POOL POLICY, RULES AND PROCEDURES – 2019

The following rules are to ensure the health and safety of all using the pool and for the protection of the pool property and HOA

1. POOL HOURS:

- a. Entrance: No pool admittance before 1:00 PM daily.
- b. Closure: The pool will close promptly at 9:00 PM. All users must exit the facility on or before this time.

2. LIFEGUARDS: The lifeguards and pool management are responsible for pool operations and for the enforcement of all pool rules. **The pool is always lifeguarded .** On duty lifeguards may answer questions but must not engage in continuous conversations. The lifeguards, pool management and association manager have the authority to remove any person from the pool for violation of rules or conduct contrary to good order and discipline, or detrimental or is detrimental to the health and safety of others. Pool games are permitted at the discretion of the lifeguards.

3. INJURIES: ALL INJURIES MUST BE IMMEDIATELY REPORTED TO THE LIFEGUARDS AND RECORDED IN THE ACCIDENT LOG.

4. ADULT SWIM: Adult swim (18 years and older) will be 15 minutes before the hour and guarded. All other persons must be completely out of the pool.

5. WADING POOL: Children four years of age and younger are permitted in the wading pool. **CHILDREN IN THE WADING POOL ARE THE RESPONSIBILITY OF THE PARENT OR GUARDIAN, NOT THE LIFEGUARDS.**

6. PRIVATE PARTIES: Refer to Private Party Contracts for details/rules. These must be arranged with the EPHOA office in advance of the event.

7. SPECIAL SITUATIONS:

- a. Persons with known contagious skin disorders or other contagious illnesses will not be allowed to enter the pool.
- b. Persons with open wounds will not be allowed in the pool. No bandages allowed in the water except bandages specifically designed to be in the water and do not fall off.
- c. Persons under the influence of alcohol or drugs acting in an unsafe or harmful manner will not be allowed within the pool enclosure. Police may be called if necessary.
- d. **NO GLASS CONTAINERS WILL BE ALLOWED IN THE POOL AREA.**

- e. Flotation devices attached to a swimmer for safety reasons are allowed only in the shallow end of the pool, unless accompanied by a parent or guardian in the water. Lifeguards may ban flotation devices when they are creating a safety hazard or nuisance for other swimmers. Children wearing flotation devices must be accompanied by an adult and must stay within arms reach of the child unless the child is wearing a US Coast Guard approved life jacket.
- f. The use of skates, skateboards, bicycles and similar devices are prohibited within the pool enclosure.
- g. Pets are not allowed in the pool facility.
- h. Children in diapers are permitted in the pool if rubber pants or “Little Swimmers” specifically designed for swimming are worn.
- i. The Association is not responsible for articles which are lost, damaged or stolen.

8. **POOL ENTRANCE POLICY:**

- a. Pool management is responsible for checking in all pool users.
- b. Pool cards must be used to enter and exit the facilities. Pool cards will be issued to residents and will be activated only if the residents are in good standing with the Encino Park HOA. This means all outstanding assessments, service fees, and interest must be paid prior to being allowed use of the pool facility.
- c. Children will be admitted to the pool without any responsible individual only if they can swim two widths of the shallow segment of the pool without touching the bottom or resting on the walls. Lifeguards are authorized to administer this swimming test to any person fifteen years or younger. A resident adult **must** accompany guests that are twelve years of age; the resident is responsible for the conduct of all their guests. Siblings or babysitters accompanying children under twelve years old must be at least fourteen years old.
- d. Residents who rent property in Encino Par HOA may be allowed admittance to the pool if a current Rental Property Agreement has been filed with the HOA office and the homeowners are in good standing with the HOA.

9. **GUEST POLICY:**

- a. Each home is allowed seven guests (non-residents) without fees.
- b. Residents bringing more than seven guests must rent a cabana and pay additional fees.
- c. Guests must always be accompanied by a resident . If the resident leaves, guests must leave with their hosting resident.
- d. All rental/party arrangements must be made at the EPHOA office. All balances must be paid in full.

10. **VIOLATIONS:**

- a. Rule violations will be reported to the association manager and the Board of Directors. Upon the third offense, individuals will lose pool privileges for the remainder of the pool season.
- b. If law enforcement is called for assistance, the third offense rule **DOES NOT** apply, and pool privileges will be revoked for 60 days, effective immediately.

11. SWIMMING POOL RULES TO BE ENFORCED DAILY:

- No running.
- No food or drink, chewing gum; any and all tobacco products including e-cigarettes and vaping products are not permitted.
- No loud music; lifeguards will use their discretion to determine the noise level and if they receive complaints from other users.
- No loud, abusive, vulgar language or obscene or offensive hand gestures will be permitted.
- No diving in the shallow end.
- No running on the diving board. No seat drops off the boards. Only one bounce is allowed.
- One person on diving board at a time. Wait till the swimmer gets to the ladder before diving.
- Must jump or dive off the side of the pool front first without flips.
- Parents will be permitted under the diving boards to assist their child if lifeguard allows it.
- Swimmers in the shallow end must jump away from the edge straight.
- Don't jump too close to another person in the water.
- No jumping off the side of the pool or diving boards onto a raft or flotation device and no jumping off the side or boards with goggles, face masks or flippers.
- No Jumping off the side over the stairs.
- Ball playing is permitted at the discretion of the lifeguards; they are not allowed when the pool is crowded.
- No standing or sitting on shoulders.

POOL ENTRANCE PROCEDURES

The following procedures are to ensure that only Encino Park residents and their guests enter the pool so that the HOA's liability is limited and for the safety and security of all users

- An attending lifeguard will monitor each person entering the pool.
- Each person entering the pool should use their amenity card. Upon entering, all residents will sign in at the guard room. All residents must have a current waiver document on file with the office.
- Residents who bring more than seven (7) guests (non-residents) should be on the list for the rental of a cabana made two weeks in advance; if not, they may not be granted access for their guests.
- Anyone, lifeguard or resident, who allows someone access to the pool without verifying they are a resident will be responsible for their safety and assumes liability for them.
- It is expected that all residents will comply with these procedures.